

Petra Diamonds Limited is one of the world's leading suppliers of rough diamonds and one of the largest independent diamond groups by resource. It's a polished diamond we're after for this role - an individual that clearly outshines his/her peers:



**PetraDiamonds**

| FINSCH DIAMOND MINE (PTY) LTD



**Operator: Survey**  
**2 x Fixed Term Contract / Temporary appointment positions**  
**Internal/External**

Finsch Diamond Mine is located in the town of Lime Acres, which is situated 160km north west of Kimberley and 109km south of Kuruman in the Northern Cape.

**Job Grade: B3**

**ROLE DESCRIPTION:** Reporting to the Surveyor / Survey Coordinator, the role will be responsible to assist with surface and underground surveying activities and accountable for the operational condition including maintenance and cleanliness and availability of survey equipment.

The position is required for the Mining Expansion Project.

**TASKS AND RESPONSIBILITIES:**

- Provide support to Surveyor by carrying out basic survey functions.
- Installation of survey control points both underground and surface.
- Perform underground laser line installations.
- Conduct laser (LiDAR) scans
- Responsible for basic underground and surface surveys and to perform accurate measurements.
- Responsible for the upkeep of survey equipment (i.e. cleaning of survey equipment daily and ensure its availability).
- Basic GPS operation and to acquire accurate GPS measurements.
- Responsible for basic downloading and storage of survey data into CAD.
- Assist / perform risk assessments (General and Mini).
- Comply with company Safety, Health and Environment standards, procedures and COPs. Report non-compliance to supervisor.
- Adhere to company policies and procedures. Report non-compliance to supervisor.
- Perform general housekeeping duties according to departmental requirements.
- Communicate effectively with all team members.
- Non-compliance to supervisor.
- Communicate effectively with all team members.
- Effective Team Player and Effective Self-Management.

**MINIMUM REQUIREMENTS:**

- Grade 12 with Mathematical Literacy (Mathematics and Science subjects will be an advantage)
- Certificate COM Basic Survey
- A minimum of 6 months mine surveying experience – preferred.
- Valid driver's license

**ADVANTAGE:**

- Certificate COM Elementary Survey

**OTHER SKILLS / COMPETENCIES:**

- Align laser on direction and gradient.
- Use applicable survey instruments to acquire data.
- Perform basic survey measuring calculations.
- Transfer data from survey instruments to survey network.
- Perform tunnel offsetting.
- Plot measurements in CAD and manipulate CAD elements.

**BEHAVIOURAL COMPETENCIES:**

- Planning and Organising; Earning Trust; Continuous Improvement; Customer Orientation; Initiating Action; Decision Making; Communication; Safety Focus; Valuing Differences; Managing Relationships

Finsch Diamond Mine is an equal opportunity employer. Preference will be given to suitable candidates from the designated groups in line with the Company's Employment Equity Policy and Plan and internal candidates. Pre-screening, profile testing, assessments, medical and security clearance form part of the recruitment and selection process. Short listed candidates will be required to attend a panel interview. Employment of the successful candidate is subject to the aforementioned criteria. Preference will be given to candidates who reside within our host labour sending area of Kgatelopele (proof of residence may be requested).

*If you are already employed by the Company, please submit an authorised Internal Application Form, CV, qualifications and ID when applying.*

**External candidates, please complete an application form (available on <http://www.petradiamonds.com/careers/current-vacancies>) and forward, together with your résumé, qualifications and ID, to:**

**[Mailbox.prjrecruitment@petradiamonds.com](mailto:Mailbox.prjrecruitment@petradiamonds.com) by 10 June 2023.**

**Please note, applications must be sent to the correct e-mail as indicated. Incomplete application forms and documentation will not be considered.**

**Correspondence will be limited to short-listed candidates only. Petra Diamonds reserves the right not to fill this position.**

If you have not heard from us within 30 days of the closing date, please regard your application as unsuccessful.

**Please note that Petra Diamonds does not at any time require any form of payment for recruitment purposes. If you are approached in this regard, you should report the incident immediately to your local SAPS or via one of the following hotlines:**

**Toll Free: 0800 007 247; Phone Call: +27 31 571 5573; Fax: +27 31 560 7395; Email: [tothehotline@tip-offs.com](mailto:tothehotline@tip-offs.com); Post: KZ 138, Umhlanga Rocks, 4320; Website: [www.tip-offs.com](http://www.tip-offs.com)**

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<http://www.petradiamonds.com/careers/current-vacancies>