

Petra Diamonds Limited is one of the world's leading suppliers of rough diamonds and one of the largest independent diamond groups by resource. It's a polished diamond we're after for this role - an individual that clearly outshines his/her peers:



PetraDiamonds

| Blue Diamond Mines Pty Ltd - t/a Koffiefontein Diamond Mine



Miner: Shaft Timberman – Fixed Term Contract (6-months)

Koffiefontein Diamond Mine is based in the town of Koffiefontein, located 100km from Kimberley and 136km from Bloemfontein.

Reference Nr: KOFF409

Grade C2

ROLE DESCRIPTION: Reporting to the Foreman: Shaft, the role will control the ore extraction process and ground handling infrastructure to ensure optimal utilisation of people, infrastructure and equipment to obtain production targets.

TASKS AND RESPONSIBILITIES:

- Conduct general mining operations within the shaft responsibility area as follows.
- Install, maintain, support and remove temporary support in shaft and inclined excavations.
- Responsible for collecting, handling, transporting and storing explosives if required.
- Responsible for planning, controlling, leading and organising repairs and breakdowns in the Shaft.
- Supervise and execute blasting operations such as controlling of explosives.
- Supervise or execute tasks related to shaft and inclined work areas as well as working at height.
- Control the utilization of allocated and other resources.
- Identify deviations or non-conformances, plan and implementing corrective actions to ensure attainment of the production plans.
- Model behaviour that is consistent with the Company Safety, Health and Environment Vision and Values. Manage and report on non compliance issues.
- Monitor and maintain a safe and healthy working environment in the work place.
- Perform risk assessments (Activity Based and Mini).
- Responsible for examining, making and declaring workplaces safe and healthy for work.
- Responsible for testing, monitoring and controlling gases.
- Company Policy & Procedures Compliance: Takes cognisance of and adhere to Company policies, procedures and relevant legislation. Manage and report on non compliance issues.
- Ensure that all Mining reporting is aligned with standards, guidelines and schedules.
- Establish and maintain good working relationships and an effective / sound communication system with the Mining Function.
- Supervises subordinates in the designated area.
- Effective Team Player and Effective Self-Management.

MINIMUM REQUIREMENTS:

- Grade 12 / NQF Level 4
- Blasting Certificate OR National Certificate Rock breaking Underground Hard Rock Level 3
- Onsetter's Ticket
- Minimum 3 years' experience as a Miner
- 3 years' experience in Shaft work
- Computer Literacy and MS Office Suite
- Valid Drivers' License

OTHER SKILLS / COMPETENCIES:

- Conduct primary and secondary rock breaking operations in a safe and proper manner in accordance with legislation requirements.
- Control the utilisation of resources.
- Demonstrate understanding of explosives handling.
- Identify hazards or potential hazards and follow the appropriate procedures.
- Have knowledge and skill in adhering to occupational safety, health and environmental policies, procedures and legislative requirements.
- Licensed and be able to operate machinery and equipment under area of control.

BEHAVIOURAL COMPETENCIES:

- Strategic Planning; Decision Making; Creating a Culture of Trust; Communication; Inspiring Others; Safety Leadership; Facilitating Change; Creating an Inclusive Environment; Customer Focus; Managing Relationships; Driving for Results; Delegation and Empowerment

Koffiefontein Diamond Mine is an equal opportunity employer. Preference will be given to suitable candidates from the designated groups in line with the Company's Employment Equity Policy and Plan and internal candidates. Pre-screening, profile testing, assessments, medical and security clearance form part of the recruitment and selection process. Short listed candidates will be required to attend a panel interview. Employment of the successful candidate is subject to the aforementioned criteria. Preference will be given to candidates who reside within our host labour sending area of Letsemeng / Xhariep District Municipalities (proof of residence may be requested).

If you are already employed by Petra Diamonds, please submit an authorised Internal Application Form, your résumé, qualifications and ID when applying.

Please complete an application form (available on <http://www.petradiamonds.com/careers/current-vacancies>) and forward, together with your résumé, certified qualifications, driver's license and ID, to e1-recruitment@petradiamonds.com by 13 October 2022. Please note, applications must be sent to the correct e-mail as indicated. Incomplete application forms and documentation will not be considered.

Correspondence will be limited to short-listed candidates only. Petra Diamonds reserves the right not to fill this position.

If you have not heard from us within 30 days of the closing date, please regard your application as unsuccessful.

Please note that Petra Diamonds does not at any time require any form of payment for recruitment purposes. If you are approached in this regard, you should report the incident immediately to your local SAPS or via one of the following hotlines:

Toll Free: 0800 007 247; Phone Call: +27 31 571 5573; Fax: +27 31 560 7395; Email: tothehotline@tip-offs.com; Post: KZ 138, Umhlanga Rocks, 4320; Website: www.tip-offs.com

<http://www.petradiamonds.com/careers/current-vacancies>