

Petra Diamonds Limited is one of the world's leading suppliers of rough diamonds and one of the largest independent diamond groups by resource. It's a polished diamond we're after for this role - an individual that clearly outshines his/her peers:



PetraDiamonds

| FINSCH DIAMOND MINE (PTY) LTD



Fitter (Fixed Term Contract) – Internal and External

Finsch Diamond Mine is located in the town of Lime Acres which is situated 160km north west of Kimberley and 109km south of Kuruman in the Northern Cape.

Job Reference Nr: FIN426

ROLE DESCRIPTION: Reporting to the Engineering Foreman, the role will be responsible for the installation, maintenance, fault finding and repair of mechanical equipment within the mechanical discipline according to sound engineering practice and equipment specifications.

TASKS AND RESPONSIBILITIES:

- Provide subject matter expertise and skills in area of responsibility; advising on solutions to enhance or ensure the effectiveness of the department/section.
- Perform inspections in accordance with the Mine Health and Safety Act Regulations and Manufacturing and Company Standards to report all defects and breakdowns on equipment and machinery to the Foreman.
- Assist Foreman in executing his/his duties as and when required.
- Responsible for conveyer maintenance.
- Participate in planning shutdowns, resources, tools and spares relevant to the shutdown activities.
- Repair and replace worn and defective parts and reassemble mechanical components, referring to service manuals.
- Responsible for attending to machinery breakdowns.
- Responsible for cutting, theorizing, bending and installing hydraulic and pneumatic pipes and lines.
- Responsible for erecting machines and equipment on-site.
- Responsible for the management of consumable stock levels (amongst others, spares and hydro carbons).
- Responsible for the overhauling and repairing of mechanical parts and fluid power equipment.
- Responsible for trade related administration.
- Responsible for the maintenance of mechanical equipment.
- Responsible for good housekeeping in working area.
- Responsible for performing lock out when required.
- Strip, analyse and inspect failures to determine root cause and prevent recurrences.
- Engagement and Communication: Establish and maintain good working relationships and an effective / sound communication system with the Engineering Function and operation.
- Company Policy & Procedures Compliance: Takes cognisance of and adhere to Company policies, procedures and relevant legislation. Manage and report on non compliance issues.
- Safety, Health and Environment Compliance: Model behaviour that is consistent with the Company Safety, Health and Environment Vision and Values. Manage and report on non compliance issues.
- Perform risk assessments (Activity based and Mini).
- Effective Team Player:
 - Maintain and manage healthy relationships within own team and across teams.
 - Responsible to provide support to team within area of responsibility.
 - Responsible to share knowledge and skills with co-workers.
 - Responsible to use communication and feedback channels effectively.
- Effective Self Management: Responsible for managing own work performance and completing tasks as per set timelines and standards.

MINIMUM REQUIREMENTS:

- Grade 10
- N2 Certificate
- Qualified Fitter Trade Certificate through a recognised institution and apprenticeship**
- 3 years post Apprenticeship/Qualification experience as a Fitter
- Valid Drivers' License

**** Candidates holding a QCTO (Section 26D) Trade Test, where the learning route is not specified on the Certificate, must submit the following: Statement of results issued by an accredited MQA trade test centre as well as evidence of training conducted at a technical training centre (e.g. Portfolio of Evidence, Logbooks). Should these documents not be submitted, the application will not be considered. Candidates holding S28 Trade Test certificates from non-Mining Sector centres will not be considered.**

ADVANTAGEOUS:

- Grade 12/N3
- Computer Literacy and Microsoft Office Suite

OTHER SKILLS / COMPETENCIES:

- Pass Vienna Level 2 Assessment.
- Know and adhere to the safe work procedures.
- Have knowledge and skill in diagnosing root causes of faults on machines and equipment.
- Use trade related machining tools according to specifications in order to achieve finishing tolerances.
- Detect faults and identify trends and report to ensure action to minimize losses or downtime.
- Have knowledge and skill in reading and interpreting technical diagrams, manuals and drawings.
- Have knowledge and skill in assembling components in a logical order and according to specifications.
- Have knowledge to identify and prioritised the critical tasks to be executed during the planned shutdown.
- Have knowledge and skill to complete job cards and record actions/findings.
- Do Planned Maintenance on equipment according to OEM specifications and safe working procedures.
- Identify the tools, spares and equipment required for the work activities.
- Respond and attend to breakdowns timeously and effectively to ensure minimum downtime and production losses.

**** PLEASE NOTE:** Petra Diamonds is currently aligning its organisational structure to the operational model therefore all job titles and job profiles are under review. This may influence the grading of the position.

Finsch Diamond Mine is an equal opportunity employer. Preference will be given to suitable candidates from the designated groups in line with the Company's Employment Equity Policy and Plan and internal candidates. Pre-screening, profile testing, assessments, medical and security clearance form part of the recruitment and selection process. Short listed candidates will be required to attend a panel interview. Employment of the successful candidate is subject to the aforementioned criteria. Preference will be given to candidates who reside within our host labour sending area of Kgatelopele (proof of residence may be requested).

If you are already employed by the Company, please submit an authorised Internal Application Form, CV, qualifications and ID when applying.

External candidates, please complete an application form (available on <http://www.petradiamonds.com/careers/current-vacancies>) and forward, together with your résumé, qualifications and ID, to e2-recruitment@petradiamonds.com by 20 May 2021. Please note, applications must be sent to the correct e-mail as indicated. Incomplete application forms and documentation will not be considered.

Correspondence will be limited to short-listed candidates only. Petra Diamonds reserves the right not to fill this position.

If you have not heard from us within 30 days of the closing date, please regard your application as unsuccessful.

Please note that Petra Diamonds does not at any time require any form of payment for recruitment purposes. If you are approached in this regard, you should report the incident immediately via one of the following hotlines:

Toll Free: 0800 007 247; Phone Call: +27 31 571 5573; Fax: +27 31 560 7395; Email: totheline@tip-offs.com; Post: KZ 138, Umhlanga Rocks, 4320; Website: www.tip-offs.com

<http://www.petradiamonds.com/careers/current-vacancies>