Petra Diamonds Limited is one of the world’s leading suppliers of rough diamonds and one of the largest independent diamond groups by resource. It’s a polished diamond we’re after for this role - an individual that clearly outshines his/her peers:

Cullinan Diamond Mine is situated in the town of Cullinan 30km east from Pretoria.

Job Reference No: CUL450

Role Description: Reporting to the General Manager, this position will strategically manage and co-ordinate the activities of the security department to ensure maximum personnel, product, and asset protection at the lowest cost according to organisational security strategy and objectives.

Tasks and Responsibilities:
- Apply security strategy to deliver business objectives in line with the Operational business plan
- Conduct ongoing audits of security practices, procedures and technologies to ensure alignment with best practice and to enable effective mitigation of potential losses
- Develop and maintain internal and external relationships e.g. Communities, employees and other stakeholders
- Effect, organise and ensure and continually review organisational design, in collaboration with Group Security to ensure efficient and effective delivery across operation
- Draft and implement security procedures, derived from strategies and policies to protect property and assets
- Investigate alleged offences in accordance with policies and procedures
- Manage and co-ordinate deployment of security systems to minimize risk and evaluates systems effectiveness
- Manage and co-ordinate the gathering of operational intelligence with potential impact on strategic direction of the Company’s operations
- Manage and facilitate the department on the Security Risk Management Process
- Proactively lead and advise management team on the implementation of security procedures within the Operation's broader business plans at operational level
- Provide guidance to the Operation management team on diamond security as well as implementing appropriate counter-measures to reduce asset loss and the protection of personnel
- Responsible for HSE processes and measures in the department
- Responsible to implement security awareness campaigns
- Draft and manage a departmental budget

Minimum Requirements:
- Grade 12
- National Diploma in Security Management (NQF level 6) or recognized equivalent qualification
- PSIRA Grade A registration
- Minimum 5 years’ experience in Security Management
- Valid drivers’ license
- Computer Literacy
- Fire Arms Competencies

Advantageous:
- 3 years Security experience in a mining environment
- Exposure to Industrial Action and Community Unrest situations

Other Skills/Competencies:
- Analytical skills, Communication (verbal and written) skills, Impact and Influence, Planning, Professionalism, Strategic Thinking; Leadership, Pro-active, Objective.

PLEASE NOTE: Petra Diamonds is currently aligning its organisational structure to the operational model therefore all job titles and job profiles are under review. This may influence the grading of the position.

Cullinan Diamond Mine is an equal opportunity employer. Preference will be given to suitable candidates from the designated groups in line with the Company’s Employment Equity Policy and Plan and internal candidates. Pre-screening, profile testing, assessments, medical and security clearance form part of the recruitment and selection process. Short listed candidates will be required to attend a panel interview. Employment of the successful candidate is subject to the aforementioned criteria. Preference will be given to candidates who reside within our host labour sending areas (proof of residence may be requested).

If you are already employed by Petra Diamonds – please submit an authorised internal application form, your CV, SAPS Certified ID and supporting documents/qualifications.
Kindly complete an application form (available on http://www.petradiamonds.com/careers/current-vacancies), and forward together with your CV, SAPS Certified Qualifications, valid Driver’s Licence and ID to: e2-recruitment@petradiamonds.com by 04 September 2020.

Please note, applications must be sent to the correct e-mail as indicated. Incomplete application forms and documentation will not be considered.

If you have not heard from us within 30 days of the closing date, please regard your application as unsuccessful.

Correspondence will be limited to short-listed candidates only. Petra Diamonds reserves the right not to fill this position.

Please note that Petra Diamonds does not at any time require any form of payment for recruitment purposes. If you are approached in this regard, you should report the incident immediately via one of the following hotlines:
Toll Free: 0800 007 247; Phone Call: +27 31 571 5573; Fax: +27 31 560 7395; Email: tothehotline@tip-offs.com; Post: KZ 138, Umhlanga Rocks, 4320; Website: www.tip-offs.com

http://www.petradiamonds.com/careers/current-vacancies