Petra Diamonds Limited is one of the world’s leading suppliers of rough diamonds and one of the largest independent diamond groups by resource. It’s a polished diamond we’re after for this role - an individual that clearly outshines his/her peers:

Finsch Diamond Mine is located in the town of Lime Acres which is situated 160km north west of Kimberley and 109km south of Kuruman in the Northern Cape.

**ENVIRONMENTAL OFFICER**

**INTERNAL/EXTERNAL**

Finsch Diamond Mine is an equal opportunity employer. Preference will be given to suitable candidates from the designated groups in line with the Company’s Employment Equity Policy and Plan and internal candidates. Pre-screening, profile testing, assessments, medical and security clearance form part of the recruitment and selection process. Short listed candidates will be required to attend a panel interview. Employment of the successful candidate is subject to the aforementioned criteria. Preference will be given to candidates who reside within our host labour sending area of Kgalalopele. If you are already employed by Petra Diamonds/KEMJV, please submit an authorised Internal Application Form, your résumé, qualifications and ID when applying.

**Tasks and Responsibilities**

- Implement relevant environmental management programmes
- Conduct in house environmental impact assessments
- Implement and maintain environmental education awareness programmes
- Ensure that environmental management system requirements are implemented and maintained and follow up on all aspects requiring legal compliance
- Review and update ISO 14001 procedures and policies when necessary
- Maintain a system of reporting environmental incidents and review of recommendations to rectify deviations
- Assist with ISO 14001 system and process audits
- Establish and maintain the integrity of the environmental management database
- Assist with the management of environmental rehabilitation projects and contractor management
- Provision of environmental inducts and awareness training

**Minimum Requirements**

- 3 year tertiary qualification in the field of Environmental Management or a relevant Natural Science qualification**
- Minimum of 3 years’ experience in the field of environmental management in a Mining environment
- Working knowledge of ISO 14001 requirements
- Experience with waste and water management practices or with natural resource conservation
- Advanced computer literacy is essential
- Valid driver’s license

**Other Skills/Competencies:**

- Good verbal and written communication in English
- Able to effectively analyse and interpret information, plan, coordinate and prioritise tasks
- Sound technical knowledge of risk assessment and evaluation, environmental management tools, programmes and systems
- Effective interaction with clients, customers, officials, contractors and others

**Note: Candidates who are successful for appointment, but do not adhere to the full minimum criteria, will be appointed at a lower level with an up skilling plan to comply with the minimum criteria for promotion.**

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**Finsch Mine** Contractor employees’ applications must be authorised by the Contract Manager on site and be in the employment of the Contractor company for at least 1 year to be eligible for consideration for this position. Please note that should you not indicate your employment with an on-site contractor in your application, it might be construed as dishonesty and you might be exposed to a disciplinary process.

Please complete an application form (available on [http://www.petradiamonds.com/careers/current-vacancies](http://www.petradiamonds.com/careers/current-vacancies)) and forward, together with your résumé, qualifications and ID, to e1-recruitment@petradiamonds.com, fax 086 692 2442 by 28 April 2017. Please note that incomplete application forms and documentation will not be considered. If you have not heard from us within 30 days of the closing date, please regard your application as unsuccessful.

Please note that Petra Diamonds does not at any time require any form of payment for recruitment purposes. If you are approached in this regard, you should report the incident immediately via one of the following hotlines: South Africa 0800 22 22 00 (toll free from an RSA landline) or international +27 12 305 2711.