

Petra Diamonds Limited is one of the world's leading suppliers of rough diamonds and one of the largest independent diamond groups by resource. It's a polished diamond we're after for this role - an individual that clearly outshines his/her peers:



PetraDiamonds

| FINSCH DIAMOND MINE (PTY) LTD



Section Engineer Mining (TMM) – Internal & External

Finsch Diamond Mine is located in the town of Lime Acres, which is situated 160km north-west of Kimberley and 109km south of Kuruman in the Northern Cape.

Job Reference Nr: FIN508

Job Grade: D3

ROLE DESCRIPTION: Reporting to the Manager: Engineering, the role will manage and coordinate the section to ensure safe installation, proper operation, running and maintenance for optimum availability at the lowest cost according to operational requirements, organisational objectives and sound engineering practice.

TASKS AND RESPONSIBILITIES:

- Provide input into the departmental budget. Manage the budget for the area of responsibility. Responsible for the generation of cost saving ideas.
- Responsible for the planning and organising of resources to obtain production targets.
- Execute and approve administrative tasks, including applicable systems (e.g. Pipware, Modern Flow, ESS, Xtime, Isometrix).
- Provide Engineering expertise and skills to the operation; advising on Engineering solutions to enhance or ensure the effectiveness of the operation.
- Plan and coordinate major shutdowns with internal and external clients to ensure the timeous allocation of resources.
- Coordinate the design of new equipment and ensure integration with the application of existing technology and resources.
- Responsible for risk evaluation and alleviation within design of systems, equipment and products (Technical and Health, Safety, Environment & Quality (HSEQ)).
- Responsible for the execution of discipline design (systems, equipment and products) through to documentation and data pack management.
- Responsible for all projects in terms of the following: Initiation, Planning, Execution, Monitoring & Controlling as well as Close-out.
- Responsible to perform fault-finding via drawings for effective equipment availability.
- Responsible as a Regulation 2.13.3.1 legal appointee for the TMM underground fleet as outlined in legal appointment.
- Ensure compliance to Statutory requirements and Mine Policies, Procedures and Codes of Practice.
- Aligned to Group and consistent application of all Engineering Policies across the operations.
- Ensure that the Engineering Function's policies, procedures and methodologies are aligned to continuously improve the effectiveness of support to the relevant stakeholders.
- Ensure compliance to asset and maintenance management policies.
- Ensure that all Engineering reporting is aligned with standards, guidelines and schedules. Monitor and evaluate performance against established strategies, frameworks, systems and programme, and identify and advise on opportunities for improvement to provide assurance to the Engineering Management.
- Analyse, interpret maintenance trends and variances, and initiate change.
- Develop, implement and ensure compliance to engineering standards and specifications.
- Improve maintenance practices to increase availabilities and margins.
- Ensure capacity and bench strength of functional talent pool by coordinating, directing and leading Engineering talent in area of responsibility.
- Engage internal and external stakeholders on Engineering related matters, and support the operation on Engineering related engagement.
- Establish and maintain good working relationships and an effective / sound communication system within the operation.
- Participate in a sustainable process to identify, assess and rank Engineering risk as these relate to the operation, in order to promote an Engineering and risk-aware culture, ensure that any potential impact is understood, and facilitate effective decision making, Engineering risk mitigation and provide this as input into the ERM program.
- Contribute to the identification, analysis and interpretation of Engineering risks within the operation and contribute to the design and implementing of strategies and systems to mitigate risk and to prevent and reduce loss of the operation's assets. Provide this as input into the ERM program.
- Assist with the development, reviewing, monitoring, training and implementing all codes of practice, procedures, risk assessments and standards and ensure all are in place for the effective management of safe working conditions in terms of related area of responsibilities and legal requirements.
- Model behaviour that is consistent with the Company Vision and Values.

- Ensure Requisite Management Leadership practices.
- Drive organizational values that affect Petra's relationship with its employees.
- Model behaviour that is consistent with the Company's values and Code of Ethical Conduct.

MINIMUM REQUIREMENTS:

- Degree (B Tech, B Eng Tech, B Eng. or B Sc) Electrical or Mechanical Engineering
- DMRE Certificate GCC Mines and Works (Electrical or Mechanical).
- Leadership Development Programme (LDP) or equivalent qualification.
- Minimum 5 years' experience in a mining environment.
- Successful Completion of GCC in a mining environment.
- Working experience in Surface / Underground (**TMM essential**)
- Computer Literacy and Microsoft Office Suite (Intermediate).
- Valid Drivers' License

ADVANTAGEOUS:

- Management Development Programme (MDP) or equivalent qualification.
- PMP or relevant project management qualification.
- 5 years' experience in projects.
- Risk assessment qualification.

OTHER SKILLS / COMPETENCIES:

- Know and understand responsibilities for legal appointment.
- Demonstrate knowledge regarding sound engineering principles and practices.
- Analyse maintenance trends and variances, identifying opportunities for improvement.
- Have knowledge and skill in implementing preventative maintenance schedules.
- Ensure that safety, health and environmental requirements are adhered to.
- Know and understand continuous improvement methods and techniques.

BEHAVIOURAL COMPETENCIES:

- Strategic Planning; Creating a Culture of Trust; Inspiring Others; Facilitating Change; Customer Focus; Driving for Results; Decision Making; Communication; Safety Leadership; Creating an Inclusive Environment; Managing Relationships; Delegation and Empowerment.

Finsch Diamond Mine is an equal opportunity employer. Preference will be given to suitable candidates from the designated groups in line with the Company's Employment Equity Policy and Plan and internal candidates. Pre-screening, profile testing, assessments, medical and security clearance form part of the recruitment and selection process. Short listed candidates will be required to attend a panel interview. Employment of the successful candidate is subject to the aforementioned criteria. Preference will be given to candidates who reside within our host labour sending area of Kgatelopele (proof of residence may be requested).

If you are already employed by the Company, please submit an authorised Internal Application Form, CV, qualifications and ID when applying.

External candidates, please complete an application form (available on <http://www.petradiamonds.com/careers/current-vacancies>) and forward, together with your résumé, qualifications and ID, to E2-recruitment@petradiamonds.com by 13 October 2022. Please note, applications must be sent to the correct e-mail as indicated. Incomplete application forms and documentation will not be considered.

Correspondence will be limited to short-listed candidates only. Petra Diamonds reserves the right not to fill this position.

If you have not heard from us within 30 days of the closing date, please regard your application as unsuccessful.

Please note that Petra Diamonds does not at any time require any form of payment for recruitment purposes. If you are approached in this regard, you should report the incident immediately to your local SAPS or via one of the following hotlines:

Toll Free: 0800 007 247; Phone Call: +27 31 571 5573; Fax: +27 31 560 7395; Email: totheline@tip-offs.com; Post: KZ 138, Umhlanga Rocks, 4320; Website: www.tip-offs.com

<http://www.petradiamonds.com/careers/current-vacancies>