

Petra Diamonds Limited is one of the world's leading suppliers of rough diamonds and one of the largest independent diamond groups by resource. It's a polished diamond we're after for this role - an individual that clearly outshines his/her peers:



PetraDiamonds

| CULLINAN DIAMOND MINE



Occupational Health Nurse – Internal / External

Cullinan Diamond Mine is situated in the town of Cullinan 30km east from Pretoria.

Job Grade: C2

Reference Nr: CUL364

Job Description: Provide total nursing care, as defined in the Standards laid down by the Medical profession. Monitor and maintain environmental, health and hygiene programmes.

Tasks and Responsibilities:

- Assist in identifying, developing and providing a comprehensive occupational health program service
- Carry out Doctor's and Occupational Health Practitioner's (OHP) orders regarding treatment of patients and screening
- Carry out monthly consumable stock takes and place orders
- Conduct workplace inspections
- Deal with all emergencies when required
- Maintain patients' records and confidentiality
- Participate during medical incapacity cases, as and when required
- Participate in occupational health investigations as and when required, although usually done by the OHP
- Provide counselling to patients
- Responsible for drug testing
- Responsible for legislative requirements
- Responsible for providing a primary health care service
- Report occupational illness/diseases to the relevant authorities and keep accurate record thereof
- Participate in the occupational health risk assessment
- General administration duties
- Participate in occupational health campaigns

Minimum Requirements:

- Grade 12
- Degree : Nursing Science: General: Psychiatry: Community And Midwifery
- Diploma : Occupational Health Nursing
- Valid Registration with SANC & HPCSA
- 2 years' experience in Occupational Health
- Valid Registration with SASOHN
- Valid Dispensing License
- Computer literacy (Critical)

Advantageous:

- Valid Audiometry Certificate with instruction 171 update and valid Spirometry Certificate
- HIV/Aids Testing and Counselling Certificate
- Degree / Diploma in Primary Health Care and/or Primary Clinical Care for Nurses would be advantageous

Other Skills / Competencies

- Assertiveness; Attention to Detail; Communication Skills; Professionalism; Stress Management; Reliability

Cullinan Diamond Mine is an equal opportunity employer. Preference will be given to suitable candidates from the designated groups in line with the Company's Employment Equity Policy and Plan and internal candidates. Pre-screening, profile testing, assessments, medical and security clearance form part of the recruitment and selection process. Short listed candidates will be required to attend a panel interview. Employment of the successful candidate is subject to the aforementioned criteria. Preference will be given to candidates who reside within our host labour sending areas (proof of residence may be requested). If you are already employed by the Company – please submit an authorised internal application form, your CV, ID and supporting documents/qualifications.

Prospective applicants who, at the time of lodging an application to this advertisement, are employed through Kimberley Ekapa Mining JV should note that Petra Diamonds reserves the right to disclose such an application to Kimberley Ekapa Mining JV.

Please complete an application form (available on <http://www.petradiamonds.com/careers/current-vacancies>), and forward together with your CV, qualifications and ID to: e1-recruitment@petradiamonds.com by 20 January 2019. **Please note that incomplete application forms and documentation will not be considered.** If you have not heard from us within 30 days of the closing date, please regard your application as unsuccessful. **Correspondence will be limited to short-listed candidates only. Petra Diamonds reserves the right not to fill this position.**

Please note that Petra Diamonds does not at any time require any form of payment for recruitment purposes. If you are approached in this regard, you should report the incident immediately via one of the following hotlines: **Toll Free:** +27 31 571 5573; **Free fax:** +27 31 560 7395; **Email:** deloitte@tip-offs.com; **Free Post:** KZ 138, Umhlanga Rocks, 4320; **Website:** www.tip-offs.com